

WOLVERHAMPTON CLINICAL COMMISSIONING GROUP COMMISSIONING COMMITTEE

Minutes of the Commissioning Committee Meeting held on Thursday 25th May 2017
commencing at 1.00 pm in the Main CCG Meeting Room, Wolverhampton Science Park

MEMBERS ~

Clinical ~

Present

Dr J Morgans	Chair	No
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Patient Representatives ~

Malcolm Reynolds	Patient Representative	Yes
Cyril Randles	Patient Representative	No

Management ~

Steven Marshall	Director of Strategy & Transformation (Chair)	Yes
Claire Skidmore	Chief Financial Officer	No
Manjeet Garcha	Executive Director Nursing & Quality	No
Juliet Grainger	Public Health Commissioning Manager	Yes
Paul Smith	Interim Head of Commissioning - WCC	No

In Attendance ~

Vic Middlemiss	Head of Contracting & Procurement	Yes
Helen Pidoux	Administrative Officer	Yes

Apologies for absence ~

Apologies were submitted on behalf of Julian Morgans, Manjeet Garcha, Claire Skidmore, and Cyril Randles. The meeting was Chaired by Steven Marshall

It was noted that as the meeting was not quorate decisions could not be made and reports were received for information only.

Declarations of Interest

CCM586 None.

RESOLVED: That the above is noted.

Minutes

CCM587 The minutes of the last Committee, which took place on Thursday 27th April 2017 were agreed as a true and accurate record to be approved at the next meeting

when quorate. An amendment to be made to the Nuffield resolution, item CCM 582, to read –

‘The above was noted and Dr Morgans confirmed that any change in the recommendations for hip and knee surgery overall must agree with our local NHS parameters’.

RESOLVED: That the above is noted and minutes to be approved at the next meeting when quorate.

Matters Arising

CCM588 None discussed.

RESOLVED: That the above is noted.

Committee Action Points

CCM589 (CCM582) Contracting and Procurement Update

- Urgent Care Centre – a quality update was included in the report on the agenda – action closed
- Dermatology – shortfall of consultants – an update was given that RWT have now recruited an additional 1.5 locums in addition to the locum already in place.

Communication has not yet been sent to GPs as further discussion to agree sub-contracting arrangements are required. Following confirmation of these arrangements a communication will be shared with Dr Morgans prior to circulation to the GPs.

Clarification to be sought from Head of Strategy & Transformation that the CCG is happy with the functionality of the Community Service.

RESOLVED: That the above is noted. Mr Marshall to respond to query relating to the functionality of the Community Dermatology service at the next meeting

Review of Risks

CCM590 It was reported that the Risk Report for risks assigned to the Commissioning Committee is not yet available. The risks are currently being identified strategically and those relevant to the Commissioning Committee will be brought to the meeting once the ratification process is complete.

RESOLVED: That the above is noted.

Contract & Procurement Report

CCM591 Mr Middlemiss presented the Committee with an overview and update of key contractual issues in relation to Month 12 (March 2017) for activity and finance.

Royal Wolverhampton NHS Trust

Sustainability and Transformation Fund (STF) indicators – The Trust has agreed trajectories for 2017/18 with NHS Improvement (NHSI) for A&E and RTT targets. Agreement is awaited on the Cancer 62 day target.

MRI/CT and Plain film X Rays – A concern has been raised with the Trust with regards to the backlog of unreported scans. The provider has assured the CCG that there are no concerns as a result of these delays. The Trust reports that the backlog is on track to be cleared by July 2017. This remains on the agenda of the Clinical Quality Review and Contract Review meetings.

Exception Reporting Proposal – The provider has confirmed that they will start populating exception reports in Quarter 1 (June 17). The final details are yet to be finalised and the agreed revision varied into the contract. This will provide increased assurance for the CCG of the level of performance.

Performance Sanctions – Total fines for Month 12 - £55,450.

Business Cases for fines/MRET/readmissions – A revised submission has been accepted by the CCG and a letter is to be sent to the Trust confirming this. The letter will also outline a more proactive process for 2017/18 which will encourage the Trust to submit business cases throughout the year. Clarification will also be given to what is the responsibility of the A&E Delivery Board versus what will be directed through the normal contracting route.

Black Country Partnership Foundation Trust

Fines / Sanctions – Sanctions applied, year to date, remain at £5,000. This relates to a safeguarding breach in Month 10. There were no further sanctions in Month 12.

Quality – A response has been received from the Trust in respect of the letter sent by the CCG raising concerns about the Trusts application of the Care Programme Approach for all patients following two patient deaths. Internal CCG feedback is awaited regarding the assurance taken from this response.

Nuffield

No significant concerns were raised;

Consideration was given to the discussions at the Contract Review meeting relating to the Business Cases increasing BMI rates.

RESOLVED: The above was noted and clarification was to be sought relating to the Business Cases for BMI rate increases.

Other contracts

Urgent Care Centre

Mr Middlemiss reported that following the concerns raised; as discussed at the last meeting, a time limited Improvement Board has been established. The Board will be chaired by the CCG's Executive Nurse of Quality and Risk. An extensive action plan has been developed and incorporates issues raised by the CCG and CQC. It was noted that the Quality and Safety Committee will have an overview of the quality issues and more detailed discussions will be held there.

RESOLVED: It was to be considered if the minutes of the Improvement Board should be circulated to the members of the Commissioning Committee.

WMAS- Non-Emergency Patient Transport (NEPT)

Concerns have been raised with the provider regarding performance and the CCG has advised WMAS that the receipt of Quarter 1 data (April to June 17) will be awaited before a decision is made on raising a Contract Performance Notice.

Procurement Update

Mr Middlemiss highlighted that the schedule has been updated and the procurement completed last year removed. The schedule shows procurements underway and those due to commence. This will continue to be updated.

Procurement Policy Proposal 2017/18 – The Committee reviewed an updated proposal which included information pertaining to the new procurement regulations. The major change highlighted was to the GP List based Services. It was felt that there was a need to review the wording relating to this and advice was to be sought from Mills and Reeve, the CCG's legal advisors.

The proposal could not be signed off as the meeting was not quorate. Any questions were to be raised with Mr Middlemiss and the report brought back to the next meeting.

RESOLVED: The Committee considered the proposal and asked that legal clarification be gained regarding the wording around the GP List Based Services. The Proposal to be brought to the next Commissioning Committee for ratification as this meeting was not quorate.

Any Other Business

CCM592 There were no items raised.

Date, Time and Venue of Next Meeting

CCM585 Thursday 22nd June 2017 at 1pm in the CCG Main Meeting Room